

## REQUEST FOR RENT DIRECT

To: People Services Department  
Employment & Financial Assistance Centre West  
100 Constellation Crescent, Second floor  
Ottawa, Ontario K2G 6J8

Worker #: \_\_\_\_\_ Case ID: \_\_\_\_\_

Re: \_\_\_\_\_

Address: \_\_\_\_\_

### REQUEST FOR RENT DIRECT FOR THE FOLLOWING REASON:

NEW TENANT SET-UP

RENTAL ARREARS

UNDER EVICTION

I \_\_\_\_\_ give permission to Social Service to make direct rental payments of \$\_\_\_\_\_ to be paid directly to Nepean Housing Corporation effective \_\_\_\_\_.

Should you have any questions pertaining to the above please feel free to contact the under signed at 823-8452 ext. 112.

Yours truly,

Susan Shea  
Finance and Collection Offer  
Rev. 2009 August

*Information contained in the form and any attachments is confidential and collected solely for the purpose of rent direct. The information may be shared with other agencies by NHC as required by law. Withdrawing consent may make applicant ineligible for rent direct. Questions about the collection, use, disclosure, or retention of this information may be referred to the Chief Privacy Officer for NHC (Director of Administration), at 16 Kilbarron Road, Nepean, K2J 5B2.*