

Community Spaces Cleaning Check List- COVID

Name of Event/Meeting Holder:

Date of Event:

Name of Person who cleaned the space.

Common Area's/Rooms

- Doorknobs, frames, handles, and other high touch points
- Light switches
- Hand railings
- Bathrooms (See detailed list below)
- Kitchen (see detailed list below)
- Desks, tables, chairs and counter tops
- Shared equipment that may have been touched after the previous day's cleaning including table tops and chairs.
- Other shared equipment that may have been touched after the previous day's cleaning

KITCHEN

- Food preparation areas and equipment
- Counter tops
- Fridge handles
- Microwaves
- Tables/chairs

BATHROOM

- Doors/handles
- Soap dispensers
- Taps/faucets
- Flush handles
- Toilet seats
- Toilet bowls

Signature of Event Holder: _____ Date: _____